

**Utah State Fairpark Board of Directors  
Meeting Minutes  
Board Room, Fairpark Administration Building  
September 8, 2016**

**Present:** Roger Beattie  
Ginger Casper  
Dave Lewis  
Ted Lewis  
Paula Martin  
Clay Nielsen  
Eric Tholen

**Excused:** LuAnn Adams  
Jennifer Seelig

**Staff:** Larry Mullenax  
Mary Dixon  
Allan Kitterman (Advanced CFO)

**Guest:** Mike Green (Utah Attorney General's Office)

Roger welcomed all and called the meeting to order.

Minutes for the meeting held August 18 were not sent out and will be approved at a later date.

Mike Green distributed and reviewed information for the Open and Public Meetings Act.

Mike indicated that an official board meeting would be defined as six members participating. If there are less than six members it would not be considered an official board meeting.

Roger noted that the next Board meeting will be held on September 18.

Eric Tholen arrived.

Mike explained that Board meetings are subject to GRAMA requests. If any item presented is confidential the board needs to let Mike know.

Mike noted there is a Utah Boards and Commission member handbook online that all Board members should read. <https://boards.utah.gov/Content/finalhandbook.pdf>

Larry presented results of an audit related to posting of the meeting notices and information on the public notice website. Ted voiced some concerns on how the state addressed the audit.

Mike explained there is a new voting procedure in place. Whenever a vote is taken it needs to be a roll call vote and how each member votes is recorded.

Larry reported the Warped Tour wants to begin the 2017 tour at the Fairpark. Ted asked if they would use the arena and Larry stated that they rent the entire facility. Roger thought the arena would be over kill for Warped Tour. Eric asked if other events had asked to use the arena. Ted asked if BMW would be using it. Larry noted that we had spoken to others about using the arena. Roger stated that we need to check with the Days of 47 as they usually have events planned the entire month of July.

The board asked if there was any progress made in regard to a new building. Eric explained they would be meeting with the Building Board in the near future.

Larry indicated Tracy Aviary is very interested in opening another facility here.

Roger read an email from Jennifer regarding the naming of the arena. Roger also read a letter that was sent to Governor Herbert, the letter stated it would be nice if the arena was named the Days of 47 arena. Roger noted that the name may help with getting events to come here. He asked Mike to look at the law relating to this.

Mike Green departed.

Roger voiced concern with the Board not having a Vice-Chair. He asked that the appointment of a Vice-Chair be placed on the meeting agenda in October.

Allan explained this year concessionaires are required to use cash registers and to give each customer a receipt. He indicated he will have finance reports on the board table by 2:00 pm each day.

**Hearing no additional business, Ted made a motion to adjourn the meeting, Clay seconded and all were in favor.**